

**Fair Political Practices Commission
Filing Schedule for
State General Purpose Recipient Committees (Except Political Party Committees)
July through December 2018**

Deadline	Period	Form	Notes
Jul 31, 2018 <i>Semi-Annual</i>	* – 6/30/18	450 or 460	<ul style="list-style-type: none"> All committees must file Form 450 or Form 460.
Within 10 Days <i>Independent Expenditure Verification</i>	Ongoing	462	<ul style="list-style-type: none"> Committees making independent expenditures must file this form with the FPPC by e-mail only. No paper copy is required. Committees file only one Form 462 per election for each candidate or measure supported or opposed by an independent expenditure.
Within 24 Hours <i>Election Cycle Reports</i>	8/8/18 – 11/6/18	496 497	<ul style="list-style-type: none"> 496: File if an independent expenditure of \$1,000 or more in the aggregate is made in connection with a candidate or ballot measure being voted on the November 6 ballot. 497: File if a contribution of \$1,000 or more in the aggregate is made to a candidate or ballot measure being voted on the November 6 ballot, or to a political party committee. E-File only – no paper copy is required.
Sep 27, 2018 <i>1st Pre-Election</i>	7/1/18 – 9/22/18	450 or 460	<ul style="list-style-type: none"> File if contributions or independent expenditures totaling \$500 or more were made in connection with the November 6 statewide election.
Oct 25, 2018 <i>2nd Pre-Election</i>	9/23/18 - 10/20/18	450 or 460	<ul style="list-style-type: none"> File if contributions or independent expenditures totaling \$500 or more were made in connection with the November 6 statewide election.
Jan 31, 2019 <i>Semi-Annual</i>	10/21/18 - 12/31/18	450 or 460	<ul style="list-style-type: none"> All committees must file Form 450 or Form 460.

Additional Reports

Depending on committee activity, one or more of the following reports may also be required:

Within 10 Business Days <i>\$5,000 Report (State Ballot Measure Payments)</i>	Ongoing	496 497	Only e-filers file \$5,000 reports: <ul style="list-style-type: none"> 496: Report independent expenditures totaling \$5,000 or more to support or oppose the qualification or passage of a single state ballot measure. 497: Report contributions totaling \$5,000 or more to support or oppose the qualification or passage of a single state ballot measure. Contributions Received: List all new contributions of \$100 or more received by the committee that have not been previously reported up through the date of the \$5,000 or more payment.
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Within 10 Business Days <i>\$5,000 Report (Local Ballot Measure Qualification Payments)</i>	Ongoing	496 497	<ul style="list-style-type: none"> • 496: Report independent expenditures totaling \$5,000 or more to support or oppose the qualification of a single local ballot measure. • 497: Report contributions totaling \$5,000 or more to support or oppose the qualification of a single local ballot measure. • Contributions Received: List all new contributions of \$100 or more received by the committee that have not been previously reported in connection with the qualification of the measure up through the date of the \$5,000 or more payment. • Where to File: File in the jurisdiction of the local measure and not necessarily where the committee files its regular campaign statements. • Method of Filing: File by personal delivery, e-mail, guaranteed overnight service, fax, or online, if available.
Within 10 Days <i>Paid Spokesperson Report</i>	Ongoing	511	<ul style="list-style-type: none"> ▪ File if either of the following expenditures related to an advertisement to support or oppose a ballot measure are made: 1) A payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (i.e., nurse, doctor, firefighter). E-filers also file online.
Within 48 Hours <i>Issue Advocacy Report</i>	9/22/18 – 11/5/18	E-530	<ul style="list-style-type: none"> ▪ File if a payment or promise of a payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted upon in the election but does not expressly advocate the election or defeat of the candidate. No paper copy is required.

Additional Notes:

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **E-Filer:** A state committee that has received contributions or made expenditures totaling \$25,000 or more.
- **Forms 450 and 460:** All state committees, including e-filers, must also file paper reports. Paper reports may be filed by first class mail unless otherwise noted.
- **Forms 496 and 497:** All reports filed online only.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour Independent Expenditure Reports (Form 496) or to a 24-hour Contribution Report (Form 497) that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week.
- **Penalties:** Failure to file a statement on time subjects a committee to a fine of \$10 per day on both the paper and the e-filed version (e.g., \$20 per day for a late e-filed Form 460). Failure to file a statement could result in an enforcement penalty of \$5,000 per violation.

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- **State Contribution Limits:** Refer to the [contribution limits chart](#) on the FPPC website.
- **Expenditures for Local Elections:** Committees making contributions or independent expenditures in connection with a local election should consult the filing schedule for that election as Forms 497 and 496 may be required. Check with the jurisdiction to determine if there are contribution limits or other restrictions.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov. Click on Learn, then Campaign Rules.
- **Multipurpose Organizations (including non-profits):** A multipurpose organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and may be required to report payments on Campaign Form 461. Such an organization will qualify as a recipient committee if expenditures exceed \$50,000 in a 12-month period or \$100,000 in four consecutive calendar years. An organization that qualifies as a recipient committee may need to file reports disclosing contributors. See [Campaign Disclosure Manual 4, Chapter 15](#), for complete instructions.