

**Fair Political Practices Commission
Filing Schedule for
State Slate Mailer Organizations
March 3, 2020 Election**

Deadline	Period	Form	Notes
Jan 31, 2020** <i>Semi-Annual</i>	* – 12/31/19	401	- All slate mailer organizations must file this statement. - May be filed on January 23, 2020.
Within 24 Hours <i>Late Payment Report</i>	12/4/19 – 3/3/20	498	- File if a payment of \$2,500 or more is received from a single source to produce a slate mailer supporting or opposing candidates or measures being voted on in the March 3 election. - Online filing only for all filers.
Jan 23, 2020 <i>1st Pre-Election</i>	1/1/20 – 1/18/20	401	File if payments of \$500 or more are received or made to produce a slate mailer supporting or opposing candidates or measures being voted on in the March 3 election.
Feb 20, 2020 <i>2nd Pre-Election</i>	1/19/20 – 2/15/20	401	File if payments of \$500 or more are received or made to produce a slate mailer supporting or opposing candidates or measures being voted on in the March 3 election.
Jul 31, 2020 <i>Semi-Annual</i>	* – 6/30/20	401	All slate mailer organizations must file this statement.

Additional Notes:

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- ****Deadlines:** Due to the election being held early in the year, the deadline for the first pre-election statement for calendar year 2020 is earlier than the deadline for the semi-annual statement for calendar year 2019. A candidate/committee active in both calendar years may file the 2019 statement on January 23, 2020
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour Late Payment Report (Form 498) that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Form 401:** All state SMOs must file an original and one copy in paper format with the Secretary of State. Two copies must also be filed with the clerk of the county in which the slate mailer organization is domiciled. These statements must be filed on paper by personal delivery or first class mail. E-filers also file online/electronic statements.
- **E-File:** A state slate mailer organization (SMO) that has received contributions or made expenditures totaling \$25,000 or more for the purpose of producing slate mailers.

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- If an SMO receives payments to list a candidate or measure, but the payment is not from the candidate or measure committee listed on the ballot, the SMO should contact the FPPC for advice.
- **Public Documents:** All forms are public documents.
- **Resources:** Campaign manuals and other instructional materials are available [here](#). Or, visit www.fppc.ca.gov > Learn > Campaign Rules.

Local Elections:

- **Pre-Election Statements:** An SMO that produces slate mailers supporting or opposing local candidates, or slate mailers supporting or opposing measures being voted on in an election, is required to file pre-election statements if payments of \$500 or more are received for support of or opposition to the candidates or measures. Pre-election statements are also required if an SMO spends \$500 or more. To view filing deadlines for pre-election statements, see the filing schedule for the election of the specific candidate or measure.
- **Late Payment Reports:** An SMO that receives a payment of \$2,500 or more during the 90 days before an election, or on the date of the election, for the purpose of supporting or opposing a local candidate or measure in a slate mailer, must file a Form 498 within 24 hours. To determine the 90-day, 24-hour reporting period, see the filing schedule for the election of the specific candidate or measure.